

Albany Primary School Council Meeting Minutes: **Monday 23<sup>rd</sup> February 2015**

Meeting Started: **3.30pm**

Present: Present: **Ben Goldsmith (BG), Brian Lee (BL), Darren Kay (DK), Diedre Jones (DJ), Michelle Rechichi (MR), Sarah Hilder (SH)(arrived late), Christie Huggins (CH), Pippa Hooper (PH), Cindy Collinson (CC), Andrea Noble (AN) ,Paul Nielson (PN) and Georgia Kidman (GK)**

Apologies: none

Due to the absence of the Secretary the minutes from the previous meeting held on the 15<sup>th</sup> December 2014 will be held over to the next meeting for acceptance.

**MOTION: To accept the minutes from the 15<sup>th</sup> December 2014 meeting as a true and accurate account of proceedings.**

**Carried over to the next meeting.**

| ITEM | DISCUSSION/NOTES  | ACTION |
|------|---|--------|
| 1    | BUSINESS ARISING FROM PREVIOUS MINUTES  |        |
| 1.1  | Survey – regarding voluntary contributions (VC). Parents paying VC’s are down from an average of 70% to 51% for the 2014 school year. Costs for excursions and special events are also increasing. It is proposed that the admin team will put together a parent survey to find out why. The survey will be presented to School Council and then distributed to the wider school community. | BL     |
| 1.2  | School Council positions as at the beginning of 2015:<br>Brian Lee – ongoing<br>Ben Goldsmith – end of tenure/stepping down<br>Dierde Jones – second year/ongoing<br>Cindy Collinson – end of tenure/stepping down<br>Pippa Hooper –second year/ongoing   |        |

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|     | <p>Teacher position – vacant<br/> Teacher position - vacant<br/> Darren Kay – second year/ongoing<br/> Michelle Rechichi – end of tenure/stepping down<br/> Christie Huggins – second year/ongoing<br/> Andrea Noble – renominating as Chair person (first year)<br/> Paul Nielson – second year/ongoing<br/> Sarah Hilder – stepping down as P&amp;C Representative<br/> Georgia Kidman – incoming P&amp;C Representative<br/> Parent position – vacant<br/> Parent Position - vacant</p> <p>Two parent positions to be advertised within the school community via the newsletter.</p>  |    |
| 1.3 | <p>Draft budget for 2015 presented for comment. Please take note of the following:</p> <ul style="list-style-type: none"> <li>• Last year generated a carryover of \$126K. It is proposed to spend some of these funds on the following: \$50K on interactive white boards (+\$10K donated by the P&amp;C), Ipads/tablets (staff and committee to look at options), new shed near the basketball courts, development of an art space in existing shed area adjacent to the canteen and garden area, school administration computer upgrades and future maintenance needs. Would also like to look at a Technical Supervisor to oversee the school IT.</li> <li>• Line item D1520 – set aside for Maths resources.</li> <li>• Line item D6630 – carried forward from several camps. This needs to be spent on something that can benefit the whole school such as some equipment or an incursion.</li> <li>• Line item D6510 – funds carried forward from the production last year.</li> <li>• Line item D8905 – school funds set aside for the salary pool, that are not required. These funds may be used as the school see fit – maybe to start the refurbishment fund.</li> <li>• Finance committee will meet during this week to go over the budget so it can be ratified at the next school council meeting.</li> </ul> | BL |
| 1.4 | <p>One line budgeting notes: Areas of concern brought forward by BL to be noted by School Council.</p> <ul style="list-style-type: none"> <li>• Salary allocation has reduced by approx. \$143k this year which is a combination of budget cuts and reduced number of children in the school.</li> <li>• This has affected the school administration team – namely the reduction of deputy support to one FTE.</li> <li>• Large reduction in EA support for teachers with children with learning difficulties. Every class has some students with</li> </ul>   |    |

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|-----|---|--------------------------------------|
|     | learning difficulties ranging from 1/6 to ¼ of children affected in each classroom.   |                                      |
| 2   | No monthly budget presented.  |                                      |
| 3   | <p>Principles Report:</p> <ul style="list-style-type: none"> <li>• Classroom structure changed with new enrolments over the Christmas break up to 14 classrooms. If the school get 15 ore students then we qualify for another teacher.</li> <li>• Swimming Carnival went well with students very positive and engaged. The dynamics changes with the absence of the Yr 7s and some adjustments will be made for the next carnival. It was noted that there may have been a lack of clarity in terms of what was expected from the students in terms of opting in or out of the carnival which resulted in some events having a lack of numbers. It was noted that the parent support on the day through volunteering was great.</li> <li>• Some teachers are teaching in markedly different year groups but everyone is adjusting well.</li> <li>• Overall the start of the school year has gone very smoothly.</li> </ul> |                                      |
| 4   | General Business  |                                      |
| 4.1 | APS Business Plan: Tabled for reading/comment at the next meeting.  | All Councillors                      |
| 4.2 | DK noted that there was some confusion amongst the Yr 1 & PP parents regarding where they are allowed to access classrooms due to a note distributed from admin requesting Yr 1 parents not accessing their classrooms through the kindy/pp area. BL clarified the situation.   | BL to send out a clarification note. |
|     | <p>Meeting finished: 4.45pm</p> <p><b>Next meeting: 3.30 pm Monday 23<sup>rd</sup> March 2015</b></p>   |                                      |