

ALBANY PRE PRIMARY

2016
Information Booklet



“Strive to Achieve”

Suffolk Street, Albany WA 6330
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Welcome

We warmly welcome your child and you to the pre-primary year of schooling. We hope that your child enjoys an exciting year in which they will develop a range of skills that builds a platform for further learning.

Key Focus Areas

During the pre-primary year we focus on:

1. Building upon the literacy and numeracy skills commenced in Kindergarten. We will be developing the child's capacity to read and write from 2016 Albany Primary will begin following the English based letters and sounds program.
2. Developing a range of mathematical skills and understanding that include counting, measuring and spatial awareness.
3. Enhancing social and emotional skills by being able to play and work with others while understanding the needs of others and self.
4. Develop fine and gross motor skills and the effective use of equipment.

School Details

Albany Primary School Ph: 9842 7400
PP1 (Room 21) Ph: 9842 7433
PP2 (Room 22) Ph: 9842 7432

Session Times

Pre-primaries attend five full days a week from 8.50am – 2.50pm with doors opening at 8.40am. (Starting times for the first week will be staggered with children coming if possible for only 3 of the 5 days to allow for settling in time. We will post you the days we would like your child to attend on the first week.

Term 1 for children commences on Monday 1 February 2016.

Ethos and Values

Albany Primary School aims to be a very caring, student centred institution where learning and people are valued and appreciated.

Children are encouraged to become more independent and use respect and courtesy when dealing with others.

Behaviour Management

The school has a Behaviour Management Policy which covers all year levels. In pre-primary we have an agreed classroom and play ground behaviour management plan which has been adopted and is consistently used by the K-P cluster.

Our approach is based on helping students to learn appropriate behaviour including demonstrating courtesy and fairness in play and consideration of others.

Medications

If children have regular medications parent are asked to complete a Health Care Authorisation form giving permission and instructions about dosage and frequency.

Reporting

Reports are sent home at the end of each semester. Children's workbooks are available to be viewed at any time. Parents are encouraged to speak to teachers regularly regarding their child's progress and any other issues that may arise.

Throughout the year parents will be invited into the classroom to be taken on a "Learning Journey" which enables parents to see their students work in the classroom.

Attendance

Pre-primary is a compulsory year of

school. Please notify the classroom teacher with the reason for any absence. This is especially important in the case of infectious disease. Absences must be explained either orally, by a written communication or phone call to the class teacher.

Ongoing committed attendance is extremely important in enhancing student learning. Expectations are that students should attend regularly which is set at 90% or better.

Punctuality and Learning Program

The learning program commences at 8.50am. Unless a parent is a parent helper or a special activity is occurring, parents should depart promptly so the learning program can commence on time.

Students should be in the classroom ready to engage in the learning program by 8.50am. Late arrivals disrupt other students and make it difficult for the child to commence learning in a seamless, easy manner. Please be punctual.

Children cannot be dismissed from school without direct permission from the caregiver. Parents must sign out students via School Office when collecting their child during school hours.

Information Session

A further information session will be held early in Term 1 which will give an opportunity to find out about the learning programs in your child's class.

Parent Roster

Parents are encouraged to come and assist in the classroom and to see what learning and play occurs at pre-primary. Teachers will display a roster for volunteer's names in the classroom.

Newsletters

The school issues a newsletter containing important dates and information each week. This is uploaded to our website for your convenience. A paper copy is sent home each week with the eldest sibling attending the school.

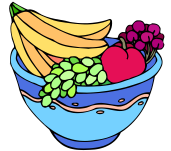
What To Bring:

Stationery

As per booklist. Please note that consumables will be **shared** within the class.



Backpack The children should have a backpack that is large enough to hold their hat, water bottle, spare clothes and reading folder. It should be easy to undo and do up unaided. Please label all items.



Morning Fruit: The school recommends shared fruit so children will need to bring one piece of fruit each day for morning recess.



Lunch We promote healthy eating and the consumption of water at Pre-Primary. Please assist us by providing a healthy lunch and a water bottle containing water. Healthy food has been proven to assist children's concentration at school and food and drinks containing high sugar and additives have been proven to be detrimental to children's health. For health reasons we request each child bring a small bath mat to sit on at lunch time.



Allergies There are several students enrolled at the school who have severe, potentially life threatening anaphylactic reactions to nut and egg

products as well as some animals. The school urges parents to refrain from providing their children with snacks and lunches that contain nut products/raw eggs. The school canteen does not sell products containing nuts.

As with all students with special needs or medical conditions, the school has developed appropriate health care and emergency plans for these students.

Pets on School Property

Pets should not be brought onto the school grounds unless organised with the class teacher and authorised by the Principal as part of a supervised educational programme.

Walking School Bus

The P&C have organized a walking School bus. Please check with the school next year when this will be available. Teachers **must** be informed if your child will be using it.

Canteen

The school has a canteen that is open each day. Your child can order from the canteen. Please leave order at the canteen before school. Pre-Primary children are not allowed to go to the canteen to buy recess. It is preferred that you do not order from the canteen until Week 4 of Term 1.

Clothing

Children are required to dress to the school dress code. Children must have a spare set of clothing in their bags in case of "accidents" eg paint spills, toilet mishaps. The school uniform shop is open on Tuesday after school and Thursday before school.

Shoes

For health and safety reasons children can not play on equipment with shoes on. Children will need to wear shoes they can put on and take off independently.

Hats

We have a 'No Hat No Play' policy at school. As per the dress code all children should have a green broad brimmed hat or legionnaire style hat daily. Hats will not be stored at school.

Library

Children will require a library bag to allow them to borrow books from the school library each week.

School Readiness

Please assist your child to be ready for school. Allow them to carry their own bag, be responsible for placing their fruit in the fruit basket and changing their reading books.

Conclusion

If you have any queries please do not hesitate to contact the pre-primary teachers. We look forward to meeting you in 2016.

PENCIL GRIP

In Pre Primary we teach the children to hold their pencil correctly. It is a very important part of a child's learning. Poor pencil grip, learnt from early habits, seriously affects students' capacity to write efficiently. A picture has been included so parents can model this at home.



Pretend the pencil is an aeroplane,
between your thumb and index
finger.



Peter Pilot (index finger)
bends and rests on top of the
aeroplane.



Cody Co-pilot (thumb) joins
Peter Pilot on the side of the
aeroplane.



The passengers (the rest of
the fingers) on the aeroplane
sit behind the pilots.



Now the aeroplane is ready
for take off.

**Correct pencil grip
is very important!**