

**School Council Minutes: Meeting Held 7 September 2015**

**Meeting Open at 3:30 pm.**

**Present:** Christie Huggins, Deanne Rowland, Darren Kaye, Paul Neilson, Stephen Murray, Deidre Jones

**Meeting Chair:** Deidre Jones

<b>TIME</b>		<b>Albany Primary School Staff Room 3.30pm, 7<sup>th</sup> September 2015. Minutes to be taken by: Brian Lee</b>	<b>Council to:</b>	<b>Who:</b>
<b>3.30pm</b>	<b>1.0</b>	<b>Welcome and apologies</b>		
	1.1	<b>Opening and welcome</b>	Note	Chair
	1.2	<b>Apologies:</b> Andrea Noble <b>Absent:</b> Tony Puls, Pippa Hooper and Teresa Daly	Note	Chair
	1.3	<b>Confirmation of agenda</b>	agreed	Chair
<b>3.35pm</b>	<b>2.0</b>	<b>Minutes of previous meeting</b>		
	2.1	<b>Review of previous meeting minutes</b> Minutes confirmed as true and accurate record No business arising.	Confirmed: Darren Kaye Seconded: Paul Neilson	Chair
	2.2	<b>Actions arising</b> <i>Refer to Attachment 1: APS School Council Action Planner</i> The room numbering review and organisation has commenced. Will organise a map also on appropriate walls to assist visitors. Website enhancement has commenced. Further developments and progress so well set by the end of the year. The school will look at having a Facebook page.	Action	Brian

<b>3.45pm</b>	<b>3.0</b>	<b>Priority items</b>		
	3.1	<p><b>WA Minister for Education visit</b></p> <p>The Minister's visit is an opportunity for him to see the school and meet staff and parents representing parent bodies.</p> <p>If he provides an opening for a matter to be raised the key focus would be on provision for special needs students. There are issue pertaining to providing full support for students who need it and can be disruptive and even dangerous to others.</p> <p>We could also ask if there is the possibility of forums that enable the government of education department to hear from people in schools.</p>	Discussion	All
<b>4pm</b>	<b>4.0</b>	<b>Reports and matters for discussion</b>		
	4.1	<p><b>Finance Report</b></p> <p><b>Tabled:</b> Brian Lee</p>	Accepted	Principal
	4.2	<p><b>Seconded:</b> Christie Huggins</p>		
	4.3	<p><b>Principal's Report</b></p> <p><b>1. NAPLAN:</b> Best results for year 5 ever in our school. Year 3 results were similar to past performances. Need to work continually on writing and spelling. Results will be analysed so that we hit the important areas and build on strengths.</p> <p><b>2. Planning:</b> Planning for 2016 is underway. We will look at structure for classes and get these in place. Teachers will be in similar year levels to this year so they can enhance practices.</p>	Presented	Brian Lee

<b>4.30pm</b>	<b>5.0</b>	<b>Other business</b>		
		<p><b>Bullying:</b> Georgia suggested that we place information on our website and in our newsletter etc on ways to assist parents to help their children deal with bullying. We did discuss parents talking to each other but this can have unfortunate consequences. The teacher and the admin should assist in support students who are being bullied. The school's policy is on the website.</p> <p>Also in the school focus on being mindful of others and being respectful.</p> <p><b>Provision of practical parenting information to parents</b>  <i>Refer to attachment 2.</i>  <i>Council to decide if the school should circulate parenting information for parents, and if so, how this is to be done.</i></p> <ol style="list-style-type: none"> <li>1. Setting up a register or information about parents who can assist in the school. <i>The P &amp; C are currently organising this information.</i></li> <li>2. Providing parents with outlines of how they can assist their child in curriculum areas. Eg reading, mathematics, spelling, writing</li> </ol>	<p><b>Action:</b> The school will find information about how to assist parents help their children deal with bullying and conflict.</p> <p><b>Action:</b> Discuss further with P &amp; C and assist them if and when needed.</p> <p><b>Action:</b> School to develop an range of support material and place in newsletters and on website for parents to access.</p>	<p>Georgia</p> <p>Darren</p>
<b>4.25pm</b>	<b>6.0</b>	<b>Next meeting</b>		
		<p>7:00 pm in staffroom on 2 November 2015</p> <p><b>Minute taker:</b> Stephen Murray</p>	Finalised	Deidre
<b>4.30pm</b>	<b>7.0</b>	<b>Meeting closed</b>		
		Meeting closed at 4:35 pm	concluded	Deidre